



Bridgetown Primary School Digital Device and Online User Policy

Teacher Responsibilities:

- Ensure that students in their classroom have signed their BPS Student Online User Agreement before students use digital devices and online services.
- Supervise and monitor students when using digital devices and online services.
- Inspect student work prior to printing.
- Reinforce the correct use of copied material and referencing.
- Monitor student files and communication at point of need.
- Ensure students are aware of the 'back out' procedure to get out of inappropriate Internet sites.
- Where possible, bookmark sites that support class topics using Favourites or providing hyperlinks.
- Teach student how to refine and conduct internet searches.
- Only download files (games, etc.) which are related to the current classroom teaching program.
- Communicate with parents to show how digital devices are integrated into teaching and learning.

Parent/Caregiver Responsibilities:

- Sign the Student User Agreement to indicate they have read the information and know what their child is signing.
- Support the school in the delivery of consequences for inappropriate use of digital devices and/or online services.
- Supply suitable headphones for their child to use at school.

Student Responsibilities

- In K – Year 2 follow the signed Digital iPromise Agreement for using digital devices at school.
- In Years 3 - 6 follow the signed Student User Agreement for using digital devices and online services at school.

Consequences for Student Breaches of BPS Student Online User Agreement:

- Loss of digital device for a given time, according to the severity of the breach.
- Withdrawal of access to internet (**Loss of internet privilege**) for a given time, according to the severity of the breach and other consequences in accordance with the School's Behavioural Management Policy.
- Parents will be contacted and informed about the breach.
- A parent meeting will be organised with the student and parent to discuss any serious breaches.
- Being held legally liable for offences committed using school online services